

Looking for Document Management solutions?

Call +91- 9881465500 for live DEMO

TouchBase - DMS™

Document Management solution for

- Services firms
- EPC organizations
- Manufacturing companies
- Government & Defense labs



Document Capture

- Supports All File Formats
- Supports all Document sizes
- Upload single, multiple or complete folder structure
- Capture Documents from MS-Office, Outlook, Etc

Document Classification

- Define User Defined Fields
- Auto Numbering
- Define Folder Structures
- Top Secret, Confidential, General, Correspondence

Document Version/Revision

- Checkout/Checkin/undo Checkout
- Version & Release Management
- Workflow Based Review & Approval
- Supports Digital Signature

Document Retrieval

- Search Based on User Defined or System Fields
- Indexing & Content Based Search
- Retrieve Deleted Documents from Trash Bin
- Retrieve Archive Documents
- View 450 file formats using inbuilt viewer

Document Security

- Vault Level Security
- Folder Level Security
- Role Based Access Rights
- Supports Document Encryption
- Support Digital Signature
- Biometric Authentication
- LDAP Authentication

Miscellaneous

- Print Management (Watermark, Batch Printing)
- Move/Rename Documents
- Label Documents
- Purge/Archive/Trash Bin
- Automated Alerts, Notifications
- Access History, Audit Trail
- Reports & Dashboard

Benefits

- Centralized Document & Knowledge Repository
- Approval Process Automation
- Documents & Data Security
- Improve in Productivity due to quick retrieval
- No Client Side software Installation
- Access from anywhere in the world
- No Specialized Hardware
- Scalable & Extendable to other Modules

Why ProductDossier ?

- Works out of the box- fully configurable
- Deploy & start using within 2-5 days
- World-class solution, comprehensive functionality
- Proven product - many successful implementations
- Get new features as part of our ongoing R&D
- Highly responsive customer support
- Best price to performance in the industry
- ROI within 6 months

Partial List of TouchBase customers

TATA TECHNOLOGIES



BATEMAN





Document Management Made Easy & Affordable

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S. No.	Features	Standard	Premium
1	Supports all File Formats	✓	✓
2	Supports all Document Size	✓	✓
3	Hierarchical Folders	✓	✓
4	User Defined Fields	✓	✓
5	Auto Numbering	✓	✓
6	Reference Documents	✓	✓
7	Checkout/Check/Undo Checkout	✓	✓
8	Version & Revision Management	✓	✓
9	View/Edit	✓	✓
10	Move/Rename	✓	✓
11	Print	✓	✓
12	Permissions	✓	✓
13	Simple/Advanced Search	✓	✓
14	Indexing & Content Search	✓	✓
15	Purge/Delete	✓	✓
16	Alerts	✓	✓
17	Reports/Dashboards	✓	✓
18	Saved Searches	✓	✓
19	History/Audit Trail	✓	✓
20	Link Documents from LAN		✓
21	Document Approval Workflow		✓
22	Archive		✓
23	Label Documents		✓
24	Folder Upload		✓
25	Hierarchical Documents		✓
26	Free Support (Upto 6 months from PO)	✓	✓
27	Supports Free Version of Database	✓	✓
28	Minimum Named Users License	10	10

Hardware Requirements

Server Side Suggested Configuration

Processor : Dual/Quad Core
 RAM: 2-4 GB
 HDD: 80 GB or Above
 Raid: Recommended
 OS: Windows XP/ Vista, Win 2003/2008/Linux

Client Side Suggested Configuration

OS: Windows Xp/Vista
 Browser: IE 7.0
 JRE: 1.6

Optional

TouchBase Viewer

This allows the user to view about 450 file formats without having the need of the native applications.

Distributed Vault

This allows the user to create multiple vaults for document storage across different locations. The additional vault can be procured by the customer at any time.

Watermark & System Fields Printing

This allows user to print watermark & system defined attributes like Date, Date of Release, Date of Printing etc to ensure document authenticity. This can be purchased any time

Digital Signatures & PKI Based Encryption

Required if the documents needs to be digitally signed & encrypted for compliance or Security reasons.

TouchBase-DMS is a part of pioneering *TouchBase-3PLM* collaborative platform, which integrates Project, Process & Product Lifecycle Management (3P). TouchBase-3PLM is the industry-leading solution for Services, EPC & Manufacturing companies. The other modules of TouchBase-3PLM are:

<i>TouchBase-PM</i>	<i>TouchBase-PDM</i>
<i>TouchBase-BPM</i>	<i>TouchBase-KM</i>
<i>TouchBase-Issues</i>	<i>TouchBase-Timesheet</i>
<i>TouchBase-Meetings</i>	<i>TouchBase-RFQ</i>
<i>TouchBase-Maintenance</i>	<i>TouchBase-Support</i>
<i>TouchBase-Patents</i>	<i>TouchBase-Integrations</i>
<i>TouchBase-LDAP</i>	<i>TouchBase-Biometric</i>

Technology

Web Base/J2EE Compliant

Windows/Linux Support

Oracle/MSSQL/DB2 Support

LDAP/Biometric Authentication

Web Services for Integration

Supports Enterprises upto 20000 users